

# KING GEORGE'S FIELD CHARITY BOARD

Wednesday, 18 December 2019 at 6:00 p.m.  
Or at the rise of Cabinet whichever is sooner.  
Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,  
London, E14 2BG

The meeting is open to the public to attend.

## Members:

Mayor John Biggs	(Executive Mayor)
Councillor Amina Ali	(Cabinet Member for Adults, Health and Wellbeing)
Councillor Sabina Akhtar Councillor Asma Begum	(Cabinet Member for Culture, Arts and Brexit) (Deputy Mayor and Cabinet Member for Community Safety and Equalities)
Councillor Rachel Blake	(Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty)
Councillor David Edgar Councillor Danny Hassell	(Cabinet Member for Environment) (Cabinet Member for Children, Schools and Young People)
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Candida Ronald	(Cabinet Member for Resources and the Voluntary Sector)
Councillor Motin Uz-Zaman	(Cabinet Member for Work and Economic Growth)

[The quorum for this body is 3 Members]

## Contact for further enquiries:

David.Knight, Democratic Services,  
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG  
Tel: 020 7364 4878  
E-mail: [David.Knight@towerhamlets.gov.uk](mailto:David.Knight@towerhamlets.gov.uk)  
Web: [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

Scan this code for an  
electronic agenda:



## Public Information

### **Attendance at meetings.**

The public are welcome to attend meetings of the Committee. However seating is limited and offered on a first come first served basis.

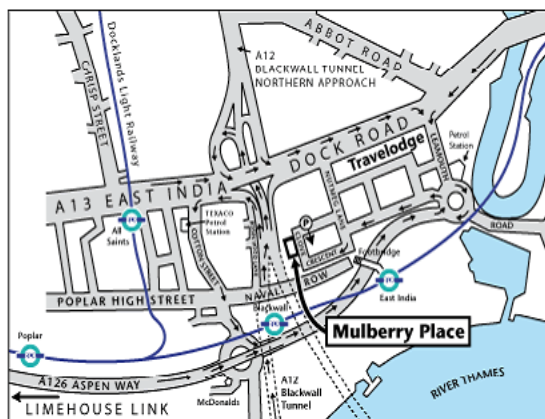
### **Audio/Visual recording of meetings.**

Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

### **Mobile telephones**

Please switch your mobile telephone on to silent mode whilst in the meeting.

### **Access information for the Town Hall, Mulberry Place.**



**Bus:** Routes: D3, D6, D7, D8, 15, 108, and 115 all stop near the Town Hall.

**Docklands Light Railway:** Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place  
Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

**Tube:** The closest tube stations are Canning Town and Canary Wharf.

**Car Parking:** There is limited visitor pay and display parking at the Town Hall (free from 6pm)

If you are viewing this on line: ([http://www.towerhamlets.gov.uk/content\\_pages/contact\\_us.aspx](http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx))

### **Meeting access/special requirements.**

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officers shown on the front of the agenda.



### **Fire alarm**

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, or else it will stand adjourned.

### **Electronic agendas reports, minutes and film recordings.**

Copies of agendas, reports and minutes for council meetings and links to filmed webcasts can also be found on our website from day of publication.

To access this, click [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee) and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users

## **A Guide to KING GEORGE'S FIELD CHARITY BOARD**

### **Decision Making at Tower Hamlets**

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has also appointed this Board to administer the affairs of two charities of which the Council is sole trustee. Membership of the Board is set out on the front page of this agenda.

### **Which decisions are taken by King George's Field Charity Board?**

The Board administers the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredegar Square, Bow) charity and discharges all duties of the Council as sole trustee of these Charities. Decisions on these matters are executive decisions and so are treated much in the same way as decisions of the Mayor.

The Board may also take Key Decisions. The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

### **Published Decisions and Call-Ins**

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Friday, 20 December 2019**
- The deadline for call-ins is: **Monday, 6 January 2020**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

### **Public Engagement at King George's Field Charity Board**

The main focus of King George's Field Charity Board is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to King George's Field Charity Board (details on the front page) by 5 pm the day before the meeting.

## **APOLOGIES FOR ABSENCE**

### **1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

### **2. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the unrestricted minutes of the Board meeting held on 4<sup>th</sup> September, 2019.

### **3. UNRESTRICTED REPORTS FOR CONSIDERATION**

#### **3.1 Updates: Budget, 10 Year Maintenance Plan, Summer Activities, Proposed New 5-a-side Astro Pitches at Stepney Green**

To follow.

### **4. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

#### **EXEMPT SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

### **5. EXEMPT MINUTES**

Nil Items

### **6. EXEMPT REPORTS FOR CONSIDERATION**

Nil items

**7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

**Next Meeting of the Board.**

Wednesday, 11 March 2020 at 5.30 p.m. in the Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

This page is intentionally left blank

# Agenda Item 1

## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer – 020 7364 4800.



## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

This page is intentionally left blank

**LONDON BOROUGH OF TOWER HAMLETS**

**THE KING GEORGE'S FIELD CHARITY BOARD**

**HELD AT 5.30 P.M. ON WEDNESDAY, 4 SEPTEMBER 2019**

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

- |                           |  |
|---------------------------|--|
| Councillor Sabina Akhtar  | – (Cabinet Member for Culture, Arts and Brexit)                                    |
| Councillor Rachel Blake   | – (Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty) |
| Councillor David Edgar    | – (Cabinet Member for Environment)   |
| Councillor Candida Ronald | – (Cabinet Member for Resources and the Voluntary Sector)                          |
| Councillor Motin Uz-Zaman | – (Cabinet Member for Work and Economic Growth)                                    |

**Apologies:**

- |                          |   |
|--------------------------|---|
| Councillor Amina Ali     | – (Cabinet Member for Adults, Health and Wellbeing)                     |
| Councillor Asma Begum    | – (Deputy Mayor and Cabinet Member for Community Safety and Equalities) |
| Councillor Danny Hassell | – (Cabinet Member for Children, Schools and Young People)               |
| Councillor Sirajul Islam | – (Statutory Deputy Mayor and Cabinet Member for Housing)               |

**Officers Present:**

- |                |  |
|----------------|--|
| Agnes Adrien   | – (Head of Litigation, Legal Services)               |
| Judith St John | – (Divisional Director, Sports, Leisure and Culture) |
| David Knight   | – (Senior Democratic Services Officer)               |

**1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

None were declared.

## 2. MINUTES OF THE PREVIOUS MEETING(S)

That the unrestricted minutes of the Board meeting held on 12<sup>th</sup> June, 2019 were approved as a correct record of proceedings.

## 3. UNRESTRICTED REPORTS FOR CONSIDERATION

### 3.1 Updates: Budget, 10 Year Maintenance Plan, Summer Activities, Proposed New 5-a-side Astro Pitches at Stepney Green

The Board received a report that provided updates on: budget, 10 year maintenance plan, proposal for new 5-a-side Astro pitches at Stepney Green and on summer activities. The Chair invited the Board to ask questions and commented on each of the main sections of the report. The discussion can be summarised as follows:

The Board:

#### 1. Final Outturn Budget for 2018-19

- Noted that **appendix 1** details the figures for the end of financial year April 2018 to March 2019. With the headline figure being a surplus of £273,399 and whilst it was noted that these figures are subject to change and clarification it was understood that a healthy surplus will have been achieved within this year;
- Noted that these accounts as detailed in **appendix 1** have been drafted as per the Charity Commissions Requirements;
- Noted that should the current higher level of trading be sustained then the income would be used to invest in developing the parks infrastructure;
- Noted that the income regarding rentals and pitch hire was not charitable income and therefore should be shown under a different heading such as "Other Trading";
- Agreed that there should be a review by an external auditor once the internal audit team has undertaken a final review this draft;
- Noted that there was a need to look at the sources of income such as (i) rentals and (ii) other income;
- Noted that the increased spend on repairs/maintenance shown in the report was due to an unexpected recharge from Facilities Management. Accordingly, the Board agreed that there was a need to ensure a greater overview of such "unannounced costs";
- Expressed the view that more use could be made of online processes to assist in the management of the Budget as part of the move away from the old style of financial administration;
- Commented that (i) there was a need to identify the alternative funding streams that the King George's Fields Charity could access; (ii) there was a need for the Councils Resources Directorate support in accessing these funds;
- Noted that with regards to premises and horticultural maintenance there was a need to identify the frequency of work that is to be

undertaken and that this correctly budgeted and that the level of reserves are maintained to fund this expenditure;

- Indicated that it wanted to look at the income expenditure for all the constituent elements so that they there can be a proper review of the charities affairs and how the Council has discharged it functions as a trustee;

## **2. The draft 10 year maintenance plan**

- Noted that (i) **appendix 2** is a draft of the 10 year maintenance plan for KGFTB lands and infrastructure; and (ii) intention is to keep the reserves in line with inflation so as to have the necessary monies available to undertake the required maintenance;

## **3. Update for two new 5 a side Astro turf pitches at Stepney Green**

- Noted that **appendix 3** is an assessment of how the Multi Use Games Area (MUGA) at Stepney Green is currently being used by the public and how the establishment of the 2 new MUGA's together with a picnic area could benefit resident's;
- Indicated that there was also a need to look at the development of such MUGA's on housing developments;
- Noted that two mature trees will need to be taken down for the MUGA's at Stepney Green and whilst these would be replaced by native species many people may object to the loss of these 2 mature trees;
- Noted that the consultation on these proposals would be carried-out until the end of September;

## **4. The 2019 summer activity programme**

- Noted that **appendix 4** provides an overview of the 2019 Parks summer programme;
- Noted that the Council had provided free meals for children across the borough during the school holidays. These together with holiday clubs opened in Tower Hamlets schools had provided a free breakfast and lunch for 330 children per day;
- Commented that going forward that consideration would need to be given as to how to fund this program and noted that Public Health were evaluating the impact of this program;
- Wished to see regular quarterly reports on the summer activity programme;

## **5. The composition of the Board**

- Noted that with regards to the changing composition of the Board there would be a briefing provided at the next meeting.

As a result of discussions on the report the Chair moved and it was **RESOLVED** that:

The Board:

1. **(i) Noted** the final outturn budget for 2018-19 and **(ii) Agreed** that there should be a review by an external auditor once the internal audit team has reviewed this draft;
2. **Noted** the draft 10 year maintenance plan.
3. **Noted** update for two new Multi Use Games Areas at Stepney Green.
4. **Noted** the 2019 summer activity programme.

**4. EXCLUSION OF THE PRESS AND PUBLIC**

As the agenda circulated contains no exempt/confidential business there is no need to go into closed session.

**5. EXEMPT MINUTES**

Nil items

**6. EXEMPT REPORTS FOR CONSIDERATION**

Nil items

**7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

None.

The meeting ended at 6.35 p.m.

Chair, Councillor Sabina Akhtar  
King George's Field Charity Board